**Special Immunization Drive(SID 2.0) Session Site Monitoring Format**

Encircle applicable options. For (\*) marked questions multiple responses may be applicable

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| State/UT: …………………..…..…….…….…………; District: …………..…………………………...; Date: \_ \_ / \_ \_ / \_ \_ ; Type of Monitoring: RI / IMI / Others……………….………Monitoring time: \_ \_ : \_ \_ to \_ \_ : \_ \_ Name of Govt. Monitor-: ……………………………………. Designation: …………. Name of Monitor (Immunization partner): ………………………………………………; Organization: WHO / UNICEF/ JSI / ITSU / UNDP / CORE / Others (specify): …………….……; Designation: ……………………………Whether both monitors were present through-out monitoring of this session: Yes / No / NA - No joint monitoring is undertaken |
| Area details and session setting: (Encircle one as applicable) **1.** Rural **2.** Urban; If Urban: Name of Town/City: …………………..……………….…………; NUHM City - Yes / No; Name of Block: ………...………………………………..………... Planning unit: ……………………….……………….; Sub center: ……………….…..…………; Urban PHC: ….………..…..…………………..……; Village/Mohalla/Ward……….………..…………………………… Name of ANM: ………………………..…; Is this a peri-urban area: Yes / No; Session type: Fixed / Outreach / Mobile / Special team(Haat Bazar etc);  |
| Characteristics of the area where session is located? | **A:** High Risk areaYes / No  | **B:** Migratory areaYes / No / Don’t know | **C\*: Other characteristics:** **a.** Normal accessible area **b.** Hard to reach area **c.** Vacant sub center area (unserved area) **d.** Urban slum **e.** Area with Nomads **f.** Brick Kiln **g.** Construction site **h.** Industrial compound **i.** Area with vaccine hesitancy **j.** Area with underserved population **k.** Area with VPD Outbreak**l.** Others – Riverine area, Fishermen colony, Forest area, Tea Garden area etc…………………….;  |

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| 1 | Location of fixed site: **a.** District Hospital **b.** Govt. Medical College **c.** Pvt. Medical College **d.** CHC **e.** PHC **f.** UPHC **g.**Urban Health Post **h.**Health & Wellness Center **i.** Other HF (Specify); …………. ORLocation of outreach site: **a.** Sub Centre **b.** Health & Wellness Center (HWC) **c.** Urban Health Post **d.** ICDS/AWW Centre **e.** Govt. School **f.** Other (Specify); ………. ………………………………………. |
| 2 | Is the session being held at the time of monitor’s visit?  | Yes / No |
| 3\* | If session is found not being held - select reason(s):  | **a.** Session closed before time set by district / micro-plan **b.** ANM not reported at session site **c.** Vaccine / logistics not available **d.** Others…………….…… |
| *If session not being held (Q2 – “No”) note reasons in Q3 and inform Medical Officer (MO). If RI session found not being held - conduct House to House monitoring (HtH) in this area, and then proceed as per monitoring plan.* *If IMI session found not being held, proceed to monitor new session or H-t-H area where IMI session has already been held. Finally visit the planning unit and/or meet MO or key person to assess Q-43 and/or 44.*  |
| 4 | **a.** Is the session being held at same location as per micro-plan? Yes / No / Don’t know | **b.** If IMI, is the session located at the same site as in RI? Yes / No / Don’t know |
| 5 | If outreach / mobile session, who delivered vaccines / logistics? | **a.** Alternate Vaccine Delivery (AVD) **b.**ANM **c.** ASHA **d.** AWW **e.** Supervisor **f.** Self (mobile team) **g.** Others: ..……….**h.** Not met |
| 6 | If NUHM city, is Mahila Arogya Samiti (MAS) constituted ?  | Yes / No / Not applicable (Not an NUHM city / Not a slum area in NUHM city) |
| 7\* | Mobilizers found working today:  | **a.** ASHA **b.** AWW **c.** Link worker **d.**MAS) **e.** PRI **f.** Urban local body (ULB) **g.** Education Dept **h.** Religious leader(s)**i.** Others: *NCC / NYK / NSS*  ………………..… **j.** None, **k.** Not met [*LINK Worker – Mobilizer other than ASHA/AWW/MAS working as per state/local initiative].* |

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| If the session is a fixed session site, Q8-12 should be encircled with “NA” and will be skipped in ODK data tool.  |
| 8 | Status of headcount survey (HCS) in the session area ?  | **a.**  HCS within 6 M **b.** HCS 7-12 months back **c.** HCS done > 1 year **d.** Not done **e.** NA | Record available – Yes / No |
|  9 | Has ANM updated RCH register with vaccination details of beneficiaries up to last session before today’s session?  | Yes / No / NA – [Fixed session / RCH register not available / 1st round of IMI] |
| 10 | Has ANM updated beneficiaries’vaccination up to last session in records other than RCH register? | In survey register: Yes / No / NA  | In UWIN/ ANMOL / State portal (encircle) : Yes / No / NA |
| 11 | Is updated due list available ? [Inclusion of new-born and left out children, pregnant women, rolling over of beneficiaries for subsequent / missed dose]? | a. For children below 2 years | Yes / No / Due list not available |
| b. For children 2 -5 years  | Yes / No / Not applicable - Due list not available or Due listing not initiated |
| 12 | Designated mobilizer(s) aware of due beneficiaries to be mobilized to the session today?  | Yes / No / Not met the mobilizers |

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| 13\* | Encircle vaccine/diluent avalable at session :  | BCG / BCG Diluent / bOPV / IPV / Rotavac/Rotasiil / Pentavalent / DPT / PCV / MR / MR Diluent / JE (Inactivated) / Td |
| 14\* | Vaccine vials under open vial policy (OVP) from previous session: | **a.** Have been supplied to session today:  | **a.** bOPV **b.** IPV **c.** Pentavalent **d.** DPT **e.** PCV **f.** JE (Inactivated) **g.** Td **h.** None |
| **b.** With no date and time of opening marked on the vial : | **a.** bOPV **b.** IPV **c.** Pentavalent **d.** DPT **e.** PCV **f.** JE (Inactivated) **g.** Td **h.** None, **i.** NA |
| **c.** Havebeensupplied beyond 28 days of opening the vial : | **a**. bOPV **b.** IPV **c.** Pentavalent **d.** DPT **e.** PCV **f.** JE (Inactivated) **g.** Td **h.**None**i.**NA |
| 15\* | Vaccine vials opened today had no date & time marked:  | **a.** BCG **b.** OPV **c.**IPV**d.**Rotavac/Rotasiil **e.**Pentavalent**f.**DPT**g.** PCV **h.** MR **i.** JE (Inactivated) **j.** Td **k.** none **l.** NA – no vial opened yet |
| 16\* | Which of the followings found at the session today?  | **a.**Partial vials from previous sessionnot under open vial policy supplied, but ANM segregated vial not to be used: BCG **/**MR **/**Rotavac/Rotasiil / No vial supplied **b.** Partial vials from previous session and/or 4 hours after reconstitution, found being used : BCG **/** MR **/**Rotavac/Rotasiil / No such vial were being used**c.** Frozen vials: …....... **d.**Vials with VVM in unusable stage ….........**e.**Vial with damaged label …. ...…**f.**Vial with damaged glass/septum: …......….**g.** Diluent beyond expiry date: …....... |

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| 17 | Conditioned ice packs found in the vaccine carrier ?  | Yes / No / NA – freeze free vaccine carrier |
| 18\* | Which of these logistics available at the session site?  | **a.** AD (0.1 ml) syringes **b.** AD (0.5 ml) syringes**c.**Dropper for OPV **d.** Dropper for Rotavac |
| No. of 5ml reconstitution syringes equal to or greater than the total number of BCG + MR vials supplied? **a.**Yes **b.**No **c.**Don’t know |
| **a.** Paracetamol syrup/drops**b.** Vitamin-A solution **c.** Spoon for Vitamin-A, **d.** Red bag**e.** Black bag **f.** Yellow bag**g.** ORS  **h.**Zinc |
| 19\* | Encircle that is/are applicable regarding MCP/RI card at the session site | **a.**Blank card with counterfoil available **b.** Blank card without counterfoil available **c.** Card updated before vaccination **d.** Card updated following vaccination **e.** ANM mentioning date of vaccination **f.** ANM mentioning due date on card**g.**ANM not retaining counterfoil for tracking missed doses |
| 20 | Working status of available hub-cutter  | **a.** Working **b.** Not working **c.** Hub cutter not available |
| 21 | Is ANM administering vaccines in correct sequence as per operational guidelines ? | **a.** Yes **b.** No**c.** Not observed |
| 22\* | Observe ANMs injection practices & encircle  | **a.** not cutting syringe hub immediately after use **b.** recapping **c.** touching the needle **d.**pre-filling syringe **e.** safe injection practices followed**e.** not observed |
| 23 | Status of Anaphylaxis/AEFI kit and Adrenaline availability ? | **a.**Anaphylaxis/AEFI kit available: Yes / No; **b.**If yes, Adrenaline within expiry date: Yes / No / Adrenaline not available |
| 24 | Is ANM segregating waste as per revised Central Pollution Control Board (CPCB) guidelines ? | **a.** Yes **b.** No **c.** Not observed |
| Observe ANM vaccinating beneficiaries and interacting with 3 or more caregivers, look for basic amenities at the session, and interview ANM regarding training status.:  |
| 25 | ANM providing 4 key messages to caregivers [Vaccine given for protecting which disease; their side effects & how to deal, safe keep of the card, when to visit next] ?  | All / Some / None / Not observed |
| 26 | ANM asking the caregivers to wait with child for 30 min after vaccination? | All / Some / None / Not observed |
| 27\* | **a.** Hand washing facility with soap/sanitizer available: Y / N / NA | **b.** ANM following hand hygiene before vaccination: Y / N / NA  | **c.** \* Wearing face mask/cover: ANM / Mobilizer / Caregiver / None |
| 28 | When was ANM trained by using “Immunization Handbook for Health Workers” | **a.**Within last one year  **b.**Within 2 years **c.** Within 3 years  **d.**More than 3 years back  **e.**Not trained |
| 29 | Who visited to supervise the session today ?  | **a.** Health Supervisor **b.** Medical Officer **c.** Community Health Officer (CHO)  **d.** Other (specify designation) **:** ………………..……… **d.** None |

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| 30 | RI / IMI specific IEC material displayed : **a.** Poster **b.** Banner **c.**Wall painting **d.**Any other, Specify ……….…………………………………..; **e.**No IEC material displayed |
| 31 | Is RI / IMI specific IEC material found displayed at strategic locations – Yes / No / NA | 32. | Vaccination schedulein local language displayed at the session? Yes / No |

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| Exit interview with one caregiver: Conducted – **Yes / No** |
| 33\* | Who contacted to bring your child to the session site?  | **a.** Self-mobilized **b.** No one contacted **c.** ASHA **d.** AWW **e.** ANM **f.** MAS **g.** Link worker **h.** ULB/PRI**i.** Religious leader **j.** Influencer **k.** Others: ……….. |
| 34\* | Did you learn from any other sources about today’s session?  |  Yes / No | **a.** Date on MCP card **b.** Mothers meeting **c.** Banner/Poster **d.** Rally/Street play **e.** Public**-**announcement in local market / religious place **f.** SMS **g.** Local doctor **h.** Others (specify): …...….)  |
| 35 | Do you know what vaccine(s) were given to your child today? [Cross check with card] ?  | All / partial / None ; If partial/none, what vaccines were missed by the child, (Specify): ……………. / ………… / ………… |
| 36\* | Reason(s) if the child missed some/all due doses(s)? | **a.** All vaccines not available **b.** Fear of injections **c.** Beneficiary not in due list **d.** MCP card N/A **e.** Others………….. **f.** N.A – child received all due doses  |
| 37\* | Reason(s) if vaccination is delayed? | **a.** Unaware of due date **b.** No body informed **c.**Misplaced MCP card **d.** Vaccine was N/A **e.** Child was sick **f.** ANM didn’t vaccinate g. Child was travelling h. N A |
| 38\* | What services found satisfactory at the session site? | **a.** Behaviour of ANM **b.** Behaviour of any mobilizer **c.** Information provided by HW **d.** Waiting area **e.** Basic amenities **f.** Waiting time **g.** Others…… |
| 39\* | What services found not satisfactory at the session site? | **a.** Behaviour of ANM **b.** Behaviour of any mobilizer **c.** Information provided by HW **d.** Waiting area **e.** Basic amenities **f.** Waiting time **g.** Others…… |

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| 40 | ASHA mobilizer is aware of which incentives in RI programme?  | **a.** Line listing (HCS) of HH & beneficiaries **b.** Due list preparation and monthly updation **c.** Mobilization of children **d.** Full Immunization with 1st year vaccines **e.** Complete Immunization with 2nd year vaccines **f.** For DPT booster dose II at five years **g.** NA (Not interviewed) |
| 41 | Is mobilizer (other than ASHA and MAS) aware of incentive for mobilization of children @ Rs 150/= per session | Yes / No / Not applicable or not met |
| 42 | As per ASHA/MAS/Other mobilizer, no. of household (family) reluctant and/or not vaccinating their children due to any reason: | **a.** 0 **b.** 1 – 2 **c.** 3 – 5 **d.** > 5 **e.** N A met  | Record details and share in office |

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| 43 | Why ANM was not available at session site? | **a.** On leave **b.** Vacant post **c.** Assigned other work **d.**Others (specify) ………..……**e.**Session started later when ANM/other ANM reached**f.**Not applicable  |
| 44 | Reason for non-availability of vaccines/logistics?  | **a.** Not issued **b.** Not picked up **c.**Not delivered **d.** Others (specify) ……………. **e.**Session started later on receipt of vaccine/logistics **f.**Not applicable |